

## Vehicle Export



### U.S. Customs and Border Protection

103 Cherry Street  
Sumas, WA 98295

Phone: (360) 988-2971  
Fax: (360) 988-6300

#### Export Hours:

8am to 4:00pm Monday - Friday

No exportations after 4:00pm

No exportations on Weekends or US Federal Holidays.

#### Export Requirements:

Present completed worksheet and copies of required documents three business days (72 hrs) in advance of export, to CBP. This may be accomplished in one of three ways:

- 1) In person at the Sumas, WA Port of Entry (above address)
- 2) By Fax to CBP "Vehicle Export Division" 360-988-6300
- 3) By mail to P.O. Box 100 Sumas, WA 98295

#### Title requirements:

##### If you own the vehicle:

Present the original title, front & back. This includes flood, rebuilt, salvage, etc.

The bill of sale/invoice for the purchased vehicle must reflect the actual purchase price or the fair market value if you own the vehicle. It must also include the VIN or serial number.

##### If someone else owns the vehicle:

A copy of the title certified by the DMV as true.

A letter from the lien holder granting permission to export.

##### If vehicle is a gift:

A letter from the person giving you the vehicle. It must identify the vehicle by the VIN. It must also include the fair market value of the vehicle.

##### If the vehicle is salvage:

Original title abstract, printout or letter issued by State DMV/DOL bearing an original state certification.

##### If it is none of the above:

Written documentation that the vehicle does not require a title. A citation from state motor vehicle regulations or a letter from a DMV/DOL official will satisfy. In addition, the exporter must certify in writing that the purchase is a bona fide transaction and the vehicle is not stolen.

If the title shows ownership by any party other than the exporter and does not show release of interest, the exporter must provide an original letter on the owner's letterhead granting permission to export. This letter must fully identify the vehicle and provide contact information for the lien holder or owner.

Once you have your proper paperwork complete the following steps:

- 1) Complete the work sheet. (Attached)
- 2) Make a copy of the title (if you are the title owner, you don't need a bill of sale)
- 3) Make a copy of the bill of sale/gift letter
- 4) Fax, hand deliver or mail all documents to the Sumas "Vehicle Export Division", as listed above under Export Requirements.
- 5) Call Mon - Fri 8am to 4:00pm to make sure all documents were received. At this time you will be given an Exportation Number for verification that your paperwork has been processed or is being processed.
- 6) 72 hours from the time you receive your Exportation Number ~ bring the vehicle to U.S. Customs and Border Protection at the Sumas Port of Entry for inspection.

**\*THE VEHICLE MUST REMAIN IN THE UNITED STATES UNTIL DAY OF EXPORTATION.**

**\*TO LEAVE THE UNITED STATES PRIOR TO PROPER EXPORTATION IS IN VIOLATION OF 19CFR181.13 AND SUBJECT TO PENALTY.**

**\*THERE IS NO STORAGE AT THE PORT OF ENTRY.**

## Customs and Border Protection / NICB VEHICLE EXPORT WORKSHEET

Please describe vehicle or equipment:

VIN/SN: \_\_\_\_\_  
Year: \_\_\_\_\_  
Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Type: \_\_\_\_\_  
Value: \_\_\_\_\_

Title Information:

Title # and Issuing State: \_\_\_\_\_

What land carrier company will transport the vehicle:

Carrier/Company: \_\_\_\_\_  
Destination Port: \_\_\_\_\_  
Est. Date of Export: \_\_\_\_\_

Seller/Owner/US Address:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

Purchaser/Owner/Ultimate Consignee/Canadian Address:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_  
Country: \_\_\_\_\_  
Phone #: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_

CBP Use Only:

Start Date: _____	Start Time: _____
Export Date: _____	Export Time: _____

This document may contain sensitive information that is the property of the U.S. Government and/or NICB. Please deliver immediately to the intended recipient(s). USCBP & NICB have not approved the document review, retransmission, dissemination, or use by anyone other than the intended recipient(s). If you received this document in error, please notify sender immediately.